



Position Opening: Community Outreach Intern

RENEW Wisconsin is seeking a Community Outreach Intern for a limited-term employment position. The position will be part time for the months of April-May 2019 and will be full-time for the months of June, July and August. The position will end on or before August 31, 2019. The position is compensated at a rate of \$10.00 per hour.

The Community Outreach Intern will support the MadiSUN Solar Program, a city-wide solar group buy. The program aims to get Madison residents and businesses to “go solar”. This is a great opportunity for people who want to gain more experience in the fields of solar power and renewable energy as well as sales and communication.

RENEW Wisconsin is a nonprofit organization that promotes renewable energy in Wisconsin. We work on policies and programs that expand solar power, wind power, biogas, local hydropower, geothermal energy, and electric vehicles.

Primary Responsibilities as Community Outreach Intern:

- Conducting over-the-phone pre-screening assessments with homeowners and business owners interested in installing solar
- Facilitating prospective individuals through the process of getting solar on their home or business
- Updating and managing spreadsheets
- Additional administrative tasks to ensure the overall success of the program
- Tabling at outreach events like the Saturday Farmers’ Market

Job Requirements:

- Pursuing an associate’s or bachelor’s degree in any discipline
- Strong and effective verbal communication skills
- Outgoing and personable
- Self-motivated
- Willing to work as part of a team
- Able to work part-time (10-20 hours/week) in April and May; Able to transition to full-time (35-40 hours/week) during summer months

Compensation: \$10.00/hour. How to apply: Send resume and cover letter to Sam@renewwisconsin.org by March 30, 2019. Applicants will be reviewed on a rolling basis.