

## Memorandum of Understanding – Solar for Good

This Memorandum of Understanding is designed to establish a mutual understanding and detail the terms of participation for \_\_\_\_\_ (**Grantee**) to participate in and receive donations from RENEW Wisconsin's *Solar for Good* initiative.

**RENEW Wisconsin** is a 501c3 not-for-profit organization located at 214 N. Hamilton Street #300, Madison, WI whose mission is to lead and accelerate the transformation to Wisconsin's renewable energy future through advocacy, education, and collaboration. RENEW's *Solar for Good* initiative fosters the expansion of solar power among mission-based nonprofits and houses of worship in Wisconsin, issuing grants and providing support for organizations to install solar arrays on their facilities.

\_\_\_\_\_ (**Grantee**) is a \_\_\_\_\_ (*please fill in type of organization, i.e. religious, homeless shelter, etc.*) located at \_\_\_\_\_ (*please list mailing address*) whose mission is \_\_\_\_\_ (*please fill in mission or purpose statement*).

As part of receiving this *Solar for Good* grant, RENEW Wisconsin and \_\_\_\_\_ (**Grantee**) will work together to publicly highlight the installation of the solar array to spread the word and educate Wisconsin about the benefits of solar electricity.

### Commitment by RENEW Wisconsin

As part of this initiative, RENEW Wisconsin will

1. Reserve and hold the grant for \_\_\_\_\_ (**xxx**) **solar panels**, at an **estimated donation value of** \_\_\_\_\_ (**\$**) for up to 12 months, until \_\_\_\_\_ (**12 months**).
2. Provide support and guidance to the **Grantee** throughout the fundraising and installation process.
3. Make a good faith effort to attend and help publicize any solar education sessions, dedication ceremonies or other related events hosted by **Grantee**.

\_\_\_\_\_ (**Grantee**)

As part of this initiative, **Grantee** commits to

*As part of its Financial Commitment...*

1. Provide all time and resources needed to install a \_\_\_\_\_ **kW** solar array at its site, including collaborating with and overseeing contractors, providing materials and documentation, and any other needed administration.
2. Raise all additional funds needed to complete the installation of the solar project within 12 months. Recognizing that this is a cost-sharing arrangement, **Grantee** will seek funding from additional sources including \_\_\_\_\_ (its operating budget, Focus on Energy, a community fundraising campaign; please include all planned funding sources). If **Grantee** does not install the solar array within 12 months, they understand that RENEW Wisconsin will cancel the grant reservation and make the grant available to other awardees, unless another mutually agreed solution is reached.
3. Budget and account for shipping expenses on all awarded solar panels to its site or partnering solar contractor's facility.
4. Check in with RENEW Wisconsin within 6 months from the date of this MOU, no later than \_\_\_\_\_ (**6 months**) and provide a brief, written progress report on its fundraising plan.

5. Share its solar story and educate its community about solar power, including:
  - A. Document its solar installation with photos and videos of key milestones of system installation and commissioning and make all photos or videos available to RENEW Wisconsin to share in promotional materials.
  - B. Make information about the size and performance of the solar array, as well as expected cost savings and return-on-investment information, available to share in promotional materials and with RENEW Wisconsin.
  - C. Prepare a case study or other guiding document that can be shared publicly and with RENEW Wisconsin.
  
6. Host an **open house** or **dedication ceremony** following the system's installation and commissioning and promote the event among its supporters, leaders and other key community members and members of the press *AND/OR* host a **solar information session**, with support from RENEW Wisconsin, for other members of the community to learn about solar for their properties.

**Mutual Understanding**

7. By signing this MOU, \_\_\_\_\_ (**Grantee**) certifies that it is eligible to participate in this program as a registered nonprofit organization in good financial standing to make this investment and with authority to make this decision.
  
8. This MOU does not constitute a contract detailing service delivery and terms to be signed between the **Grantee** and its solar contractor. Any contract(s) signed between **Grantee** and its chosen installation contractor(s) will be exclusively between the two parties; RENEW Wisconsin is not responsible for those contract(s) and will not be a party to those contract(s).
  
9. No rights, responsibilities or liabilities will be assigned to RENEW Wisconsin through this program or **Grantee's** pursuit of a solar array. **Grantee** will release and hold harmless RENEW Wisconsin and its affiliates, officers, agents and employees from any claims, damages, expenses and obligations arising from this program or any circumstances related to its facility or its pursuit of a solar array.

Signed,

For **RENEW Wisconsin**

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Title or Role)

\_\_\_\_\_ (Date)

For \_\_\_\_\_ (**Grantee**)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Title or Role)

\_\_\_\_\_ (Date)