

## Memorandum of Understanding – EVs for Good

This Memorandum of Understanding is designed to establish a mutual understanding and detail the terms of participation for **NONPROFIT ORGANIZATION** to participate in and receive a grant from RENEW Wisconsin's *EVs for Good* initiative.

**RENEW Wisconsin** is a 501c3 not-for-profit organization located at 214 N. Hamilton Street, Madison, WI whose mission is to lead and accelerate the transformation to Wisconsin's renewable energy future through advocacy, education, and collaboration. RENEW's *EVs for Good* initiative fosters the expansion of electric vehicles among mission-based nonprofits in Wisconsin, issuing grants and providing support for organizations to purchase electric vehicles and install electric vehicle charging equipment at their facilities.

**NONPROFIT ORGANIZATION** (Grantee) is a \_\_\_\_\_ (please fill in type of organization, ie religious, homeless shelter, etc.) located at \_\_\_\_\_ (please list mailing address) whose mission is \_\_\_\_\_ (please fill in mission or purpose statement).

As part of receiving this *EVs for Good* grant, RENEW Wisconsin and **NONPROFIT ORGANIZATION** will work together to publicly highlight the purchase of their electric vehicle to spread the word and educate Wisconsin about the benefits of electric vehicles.

### Commitment by RENEW Wisconsin

As part of this initiative, RENEW Wisconsin will

1. Reserve and hold the grant for **\$5,000** for up to 12 months, until **May 1, 2022**.
2. Issue a check to Grantee for the reserved amount **after** the vehicle is purchased and/or any charging equipment has been installed.
3. Provide support and guidance to Grantee throughout the purchase process.
4. Make a good faith effort to attend and help publicize any electric vehicle education sessions, dedication ceremonies, or other related events hosted by Grantee.

### Commitment by **NONPROFIT ORGANIZATION**

As part of this initiative, Grantee commits to

*As part of its Financial Commitment...*

1. Provide all time and resources needed to purchase a \_\_\_\_\_ vehicle and, if applicable, install electric vehicle charging equipment at its facility, including collaborating with and overseeing contractors, providing materials and documentation and any other needed administration.
2. Use the *EVs for Good* grant exclusively to fund its vehicle and/or charging equipment.
3. Raise all additional funds needed to complete the purchase of the vehicle and/or the installation of the electric vehicle charging equipment within 12 months. Recognizing that this is a cost-sharing arrangement, Grantee will seek funding from additional sources including \_\_\_\_\_ (vehicle-financing, its operating budget, a community fundraising campaign, etc; please include all planned funding sources). If Grantee does not purchase a vehicle or install the charging equipment within 12 months, they understand that RENEW Wisconsin will cancel the grant reservation and make the funds available to other grantees, unless another mutually agreed solution is reached.

*As part of its Outreach Commitment...*

4. Share its “green transportation story” and educate its community about electric vehicles.
  - A. Document the purchase or receiving of the electric vehicle and/or charging equipment with photos or videos and make all media available to RENEW Wisconsin to share in promotional materials.
  - B. Make information about the use of the vehicle, how it is charged, and the vehicle’s expected cost savings available to share in promotional materials and with RENEW Wisconsin.
  - C. Prepare a case study or other guiding document that can be shared publicly and with RENEW Wisconsin.
  
5. Host an open house or dedication ceremony following the charging equipment’s installation or the vehicle’s purchase, and promote the event among its supporters, leaders, and other key community members and members of the press, and/or host an electric vehicle information session, with support from RENEW Wisconsin, for members of the community to learn about electric vehicles.

**Mutual Understanding**

6. By signing this MOU, **NONPROFIT ORGANIZATION** certifies that it is eligible to participate in this program as a registered nonprofit organization in good financial standing to make this investment and with authority to make this decision.
  
7. This MOU does not constitute a contract detailing service delivery and terms to be signed between the grantee and the vehicle’s seller and/or the contractor installing charging equipment. Any contract(s) signed between Grantee and their chosen vendor(s) will be exclusively between the two parties; RENEW Wisconsin is not responsible for those contract(s) and will not be a party to those contract(s).
  
8. No rights, responsibilities or liabilities will be assigned to RENEW Wisconsin through this program or grantee’s pursuit of an electric vehicle or charging equipment. Grantee will release and hold harmless RENEW Wisconsin and its affiliates, officers, agents and employees from any claims, damages, expenses and obligations arising from this program or any circumstances related to its facility or its pursuit of an electric vehicle or charging equipment.

Signed,

For **RENEW Wisconsin**

**NONPROFIT ORGANIZATION**

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Title or Role)

\_\_\_\_\_ (Title or Role)

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Date)