Hiring: Community Outreach Intern

About RENEW Wisconsin:
RENEW Wisconsin is the leading renewable energy advocacy organization in Wisconsin since 1991. We have been involved in nearly every Wisconsin renewable energy policy, program, and large-scale project over the last thirty years, and are the state’s foremost communications and education experts on renewable energy. Through public presentations and expert guidance for residents, businesses, local governments, and community organizations, RENEW makes clean energy accessible to all Wisconsinites.

Position Overview:
RENEW seeks a passionate and motivated individual to join our talented team of energy professionals. As the Community Outreach Intern, you will be responsible for supporting MadiSUN and Solar for Good, RENEW's rooftop solar programs. These programs aim to help residents, businesses, affordable housing providers, and nonprofit organizations “go solar.” This is a great opportunity for individuals looking to gain experience and knowledge in solar electricity and renewable energy, as well as in communications.

Responsibilities:
- Conducting residential solar assessments with homeowners via telephone
- Educating members of the public about the benefits of solar electricity
- Updating and managing databases
- Planning and participating in outreach and educational events
- Additional administrative tasks as needed

Required Qualifications
- Strong verbal communication skills
- A strong interest in promoting renewable energy
- Able to work part-time (10-15 hrs/week) with the potential for additional hours as needed
- Available to work occasional evenings or weekends
- Position will be a hybrid of in-person and virtual tasks

Reporting To:
This role will report to the Program Manager.

SCHEDULE AND WORK LOCATION:
RENEW Wisconsin is a 501c3 organization located in downtown Madison. This will be a part-time position, requiring 10 to 15 hours per week. The position will start on or before May 1, 2024 and will last through September 2024.
Office hours are typically 9am to 5pm Monday through Friday with occasional evening and weekend hours required to support events. Our organization is flexible with a hybrid in-office/work-from-home environment and promotes work-life balance.

**Salary:** Compensation is $18.00/hour

**Diversity and Inclusion Statement:**
The perspectives and experiences that people from different backgrounds bring to an organization drive better decisions and improved results. RENEW is an equal opportunity employer and our staff is inclusive and welcoming of colleagues of all backgrounds, genders, races, sexual orientations, religions and abilities.

**How to Apply:**
Please submit a resume and cover letter via email to Lauren Cohen (laurencohen@renewwisconsin.org) with “Community Outreach Intern” as the subject line. Applicants will be reviewed on a rolling basis.